

# Bridges Counseling Connection

8717 Dimond D Cir ~ Anchorage, Alaska 99515  
Office: (907) 771-0536 ~ Fax: (907) 771-0537

<b>OFFICE REGISTRATION FORM</b> <small>PLEASE FILL OUT COMPLETELY</small>		<b>DATE</b> _____
<b>Clients Legal Name:</b> _____ <small>(LAST) (FIRST) (M)</small>		<b>DOB:</b> _____ <input type="checkbox"/> Male <input type="checkbox"/> Female
<b>Mailing Address:</b> _____ <small>(City) (State) (Zip Code)</small>		
<b>Physical home address:</b> _____ <small>(City) (State) (Zip Code)</small>		
<b>Home Phone #:</b> _____		<b>Client's SSN#:</b> _____
If you are filling out data on yourself, please proceed to next box and fill in additional lines.		

<b>1ST Guardian's Name:</b> _____ <small>(LAST) (FIRST) (M)</small>		<b>DOB:</b> _____
<b>Employer:</b> _____	<b>Relationship to Client:</b> _____	<b>SSN#:</b> _____
<b>Personal Mailing Address:</b> _____ <small>(City) (State) (Zip Code)</small>		
<b>Home Phone #:</b> _____		<b>Work Phone #:</b> _____
<b>Cellular Phone #:</b> _____		<b>Which # is best?</b> _____

<b>2ND Guardian's Name:</b> _____ <small>(LAST) (FIRST) (M)</small>		<b>DOB:</b> _____
<b>Employer:</b> _____	<b>Relationship to Client:</b> _____	<b>SSN#:</b> _____
<b>Personal Mailing Address:</b> _____ <small>(City) (State) (Zip Code)</small>		
<b>Home Phone #:</b> _____		<b>Work Phone #:</b> _____
<b>Cellular Phone #:</b> _____		<b>Which # is best?</b> _____

<b>Who Referred You To Our Clinic?</b> _____
<b>Relationship To Client</b> _____

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## FORM OF PAYMENT FOR SERVICES

*If you have insurance cards please give them to the receptionist for copying.*

### PRIMARY INSURANCE INFORMATION:

Insurance Company Name: \_\_\_\_\_

Claims Address: \_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_ Relation to Client: \_\_\_\_\_

Policy I.D. Number: \_\_\_\_\_ Group: \_\_\_\_\_

Policy Holders SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

### SECONDARY INSURANCE INFORMATION:

Insurance Company Name: \_\_\_\_\_

Claims Address: \_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_ Relation to Client: \_\_\_\_\_

Policy I.D. Number: \_\_\_\_\_ Group: \_\_\_\_\_

Policy Holders SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

I UNDERSTAND THAT I AM FULLY RESPONSIBLE FOR ANY AND ALL CHARGES FOR SERVICES RENDERED TO ME OR MY CHILD BY BRIDGES COUNSELING CONNECTION (BBC). MY INSURANCE WILL BE BILLED AS A COURTESY TO ME ONLY IF I PROVIDE ACCURATE INSURANCE INFORMAION TO BCC. I AM RESPONSIBLE FOR ANY POR- TIONS OF MY BILL AT THE TIME THAT SERVICES ARE RENDERED, UNLESS INSURANCE IS PREDETERMINED TO COVER IT BY BCC. I HEREBY AUTHORIZE PAYMENT BY MY INSURANCE DIRECTLY TO BCC. I FURTHER AUTHORIZE RELEASE BY BCC OF ANY INFORMATION NECESSARY TO MY INSURACE COMPANY FOR PAYMENT OF CLAIMS.

(GUARDIAN OR PATIENT SIGNATURE—PLEASE SPECIFY)

(DATE)

1ST YR

(GUARDIAN OR PATIENT SIGNATURE—PLEASE SPECIFY)

(DATE)

2ND YR

(GUARDIAN OR PATIENT SIGNATURE—PLEASE SPECIFY)

(DATE)

3RD YR

